



FEES POLICY

At Tannie Net's Daycare, we strive to provide a high-quality, home-based early learning environment while keeping our fee structure simple and transparent.

Monthly Fees

Fees are payable monthly in advance and are due on or before the 1st day of each month.

Enrolment Fee

The enrolment fee is equivalent to one month's school fees and is credited towards the child's first month of attendance.

Included in Fees

Monthly fees include:

- Nutritious meals and snacks
- Nappies and wet wipes (where applicable)
- Basic toiletries
- Arts and crafts materials
- Educational resources and activities
- Daily care and supervision

Late Payments

Should fees remain unpaid after the due date, parents will be contacted to discuss payment arrangements.



Notice Period

One full calendar month's written notice is required when withdrawing a child from the daycare.

Fees remain payable during the notice period, whether or not the child attends.

Absences

Fees remain payable during periods of illness, holidays, family travel, or other absences, as a place is reserved exclusively for your child.





ILLNESS POLICY

The health and wellbeing of all children in our care is a priority.

Children should remain at home if they:

- Have a fever
- Are vomiting or have diarrhoea
- Have a contagious illness
- Have unexplained rashes
- Have discharge from the eyes
- Are experiencing symptoms that prevent them from comfortably participating in normal daily activities
- Require one-on-one care that cannot reasonably be provided in a group setting

Children who become ill during the day may be separated from the group where possible, and parents will be contacted to arrange collection.

Children should generally be symptom-free for at least 24 hours before returning to daycare following vomiting, diarrhoea, or fever.

Medication may only be administered with written parental consent and in accordance with the Medication Consent Policy.

Parents are requested to notify the daycare of any diagnosed contagious illnesses so that other families can be informed where appropriate.



COLLECTION POLICY

Operating Hours

Tannie Net's Daycare operates from 08:00 to 17:00, Monday to Friday. Drop-off in the mornings is between 07:30 & 08:00; and collection in the afternoon between 16:30 & 17:00. Please inform the daycare in advance if children are collected before 16:30 to ensure children are ready.

Authorised Collection

Children will only be released to parents, legal guardians, or authorised individuals listed on the enrolment form.

The daycare reserves the right to request identification before releasing a child to an unfamiliar authorised person.

Changes to Collection Arrangements

Parents must notify the daycare in advance if someone other than the usual collection person will be collecting their child.

Late Collection

Parents are requested to notify the daycare as soon as possible if they anticipate being delayed.

As Tannie Net's Daycare is a family home, consideration for operating hours and family commitments is appreciated.



EMERGENCY PROCEDURES

The safety of every child is our highest priority.

In the event of an emergency, staff will take immediate action to ensure the safety and wellbeing of all children in care.

Emergency situations may include:

- Medical emergencies
- Fire
- Severe weather
- Security threats
- Utility failures or environmental hazards

Where necessary:

- Emergency services will be contacted immediately.
- Parents or guardians will be informed as soon as reasonably possible.
- Children may be evacuated to a designated safe area.
- First aid will be administered by trained personnel where appropriate.

Emergency contact information supplied by parents must be kept current at all times.

Regular emergency planning and safety checks form part of the daycare's ongoing commitment to child safety.



OUR APPROACH TO DISCIPLINE AND GUIDANCE

At Tannie Net's Daycare, we believe that behaviour is communication.

Young children are still learning how to express their feelings, solve problems, regulate emotions, and interact with others. Our role is to guide and support this learning process with patience, consistency, and respect.

We do not use:

- Physical punishment
- Shouting or intimidation
- Humiliation or shame
- Star charts or reward systems
- Forced apologies

Instead, we focus on:

- Co-regulation and emotional support
- Clear and consistent boundaries with natural consequences
- Age-appropriate expectations
- Teaching problem-solving skills
- Modelling respectful behaviour
- Encouraging empathy and kindness
- Redirecting unsafe behaviour

We view mistakes as opportunities for learning and believe that children thrive when they feel safe, connected, and understood.

Our goal is not simply compliance, but the development of confident, capable, and emotionally secure children.



HOLIDAY CALENDAR – 2026

Tannie Net's Daycare remains open throughout the year, with the exception of the following scheduled closure periods:

Winter Closure

29 June 2026 – 3 July 2026

Spring Closure

28 September 2026 – 2 October 2026

Summer Closure

21 December 2026 – 1 January 2027

Normal attendance fees remain payable during these closure periods as fees secure your child's place for the full year.

Parents will receive reminders before each closure period.

Any additional closure dates due to unforeseen circumstances will be communicated as early as possible.



Tannie Net's Daycare

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